



NTES

Northern Technology & Engineering
Society of British Columbia

ANNUAL GENERAL MEETING

Tuesday, May 16, 2017

5:00 to 6:00 pm

Room 6-205/211 – UNBC Conference Centre

DRAFT MINUTES

Participants:

Olaf Starck, Canfor Pulp; Heather Robertson, City of Prince George; Shauna Harper, Live Work Communications; Warren Grafton, Western Water Associates; Cathy Mackay, EDI Environmental Dynamics Inc.; Robert Teetaert, McElhanney

These minutes are considered to be complete and correct. Please advise the writer of any error or omissions, otherwise these minutes will be considered to be an accurate record of the discussions.

1. Welcome- by Heather
 - Heather began the meeting at 5:15 pm and welcomed all in attendance.
 - Thank you to UNBC for providing the room
 - Asia Pacific report- shows strong need for engineers – highlight of statistics
2. Approval of agenda
 - Warren Grafton MOVED and Shauna Harper SECONDED that the agenda of the May 16, 2017 NTES Annual General Meeting be adopted as presented. CARRIED
3. Approval of minutes
 - Olaf Starck MOVED and Shauna Harper SECONDED that the minutes of the May 4, 2016 NTES Annual General Meeting be approved as presented. CARRIED
4. Director reports:
 - President – Heather Robertson
 - Highlights include:
 - Regular meetings at McElhanney (thank you to McElhanney – Shauna to send)
 - Directors did outreach to schools throughout the year
 - NTES facebook page up and running
 - Membership drive, on-going
 - Treasurers report –Bank balance is \$486
 - UNBC Update – Dan Ryan provided in writing, Shauna Harper read, highlights include:
 - UNBC completed initial planning for a Civil and Environmental Engineering program at UNBC. Have requested funding from Ministry of Advanced Education and once approved will move forward. Earliest possible start date is Sept 2018.
 - Master of Engineering program accepted 12 applicants for 2nd cohort
 - Secured funding for the WIRL (Wood Innovation Research Lab) building next to WDIC – construction to begin shortly
 - Joint Environmental Engineering Program with UBC accepted the maximum number of students again
 - CNC Update - Hardy Griesbauer provided, Shauna Harper read, highlights include:
 - CNC is developing new programming to address engineering and technology skills needs in region. Pending Ministry approval, CNC plans to deliver 2 year technologist programs for Civil Engineering and Instrumentation and Control Engineering.
 - Also developing Power Engineering Program that will make it easier to fulfil 4th and 3rd class Power Engineering requirements.
 - CNC- power engineering program expansion for level 3 and level 4

5. Election of Director and Officers
Heather Robertson MOVED and Warren Grafton SECONDED that the slate of officers be elected as presented. CARRIED
(see attached list of positions and terms declared elected)
6. Other Business
 - Shauna discussed that Albert is stepping away from NTES at this time
 - Statistics on new facebook page- 44 likes so far

ACTIONS:

- Shauna to do thank you's to UNBC and McEhlanney
- Shauna to make infographics related to statistics provided by Heather
- Minutes to be posted on website (Cathy/Shauga)
- Infographics to be made (Shauna) and Warren to post on facebook

7. Adjourn meeting
 - Meeting was adjourned at 6:00 pm

/cm

DRAFT

2017 Table of Existing NTES Board Members and Candidates for Election

	Position	Current Directors	Current Term	Candidate	New Term	Notes
	President	Heather Robertson	2016-2018	Heather Robertson	2016-2018	
	Past President	Olaf Starck	2016-2018	Olaf Starck	2016-2018	
	Vice President	Shauna Harper	2016-2018	Shauna Harper	2016-2018	
	Secretary	Cathy Mackay	2016-2018	Cathy Mackay	2016-2018	
	Treasurer	Shiloh Carlson	2017-2019	Shiloh Carlson	2017-2019	
	Regional Director – NorthWest	Warren Grafton	2017-2019	Warren Grafton	2017-2019	
	Regional Director – NorthEast	Robert Teetheart	2016-2017	Robert Teetheart	2017-2019	
	Regional Director – Central					
	Director at Large	Ian Grant	2017-2019	Ian Grant	2017-2019	
	Director at Large		2016-2018		2016-2018	
	Director at Large		2016-2018		2016-2018	
	Director at Large		2016-2017		2017-2019	
	Director at Large		2016-2018		2016-2018	